

NEEDS ASSESSMENT GUIDEBOOK

Individual Level

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

INDIVIDUAL

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

Overview

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Epidemiological Data

- Federal Requirements – SAMHSA/CSAP
- *Community Level Outcome Data for each of your community's priority substances.*
  - 30-day substance use
  - Age of first use
  - Perception of disapproval/attitude
  - Perceived risk/harm of use
- Data MUST be specific to 18-25 year olds.
- Data MUST meet strict requirements.
- Data MUST be collected on an **annual** basis. (change from p. 15 – please correct!)

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### What we know...

- There are no statewide initiatives to collect 18-25 year old *consumption or perception* data.
- We know that many communities do not currently collect 18-25 year old *consumption or perception* data.
- This is an opportunity for our 13 sub-recipient communities to build data *capacity* in Ohio in a culturally competent, sustainable fashion.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### What we are asking...

- As part of the Needs Assessment process, we are asking that all sub-recipients take inventory of the 18-25 year old *consumption and perception* data they have at the community-level.
- This section of the needs assessment guidebook looks long because it includes items for many substances. **You only need to be concerned with your community's priority substance(s).**

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**If you do NOT have data...**

- Simply enter “no” on the web form. You will not get any of the follow-up questions that you see in the printed document.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**If you DO have data...**

- Enter “yes” – and then answer the follow-up questions.
- You can copy or print more guidebook pages if you need them (for example, you may have more than one disapproval measure...).
- **YOU WILL NEED A DATA PERSON TO FACILITATE THIS PROCESS.** Call on your Prevention Data Committee!
- The follow-up questions are *required* by CSAP.
- Don't forget, your OSET evaluator is ready to help!

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**If you DO have data...**

- The KEY question is the last question: *Does this measure qualify as a National Outcome Measure (NOMs) item?*
  - Appendix C
  - To qualify as a NOMs item, the item wording must match the approved NOMs item EXACTLY.
  - This includes the question as well as the response choices.
  - If it doesn't match EXACTLY, it's not a NOM. (This is CSAP's rule!)

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Speaking of the NOMs...

- There is no NOM for prescription drug misuse/abuse. CSAP is aware of this and they are working on this.
- CSAP requires that all projects choosing prescription drug misuse/abuse collect 30-day use for “other illegal drugs” AND collect more specific data regarding prescription drug misuse/abuse. Your OSET evaluator will assist you with this.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Still speaking...

- There is not a NOM for 30-day binge drinking. CSAP is aware of this.
- This is not to say you shouldn't collect this data, it just means it is not a NOM.
- **You can collect ANY data your SPF SIG coalition feels is applicable to your project – you must have at least one NOM.** (And if your priority is prescription drugs, your NOM is 30-day use of “other illegal drugs”.)

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Data Availability Summary (p. 48)

- If you have data, OSET will work with you to get it ready for upload to CSAP. OSET is required to upload the data (Appendix D) and will be happy to help you get the data prepared.
- REMEMBER, you will have to collect this data *annually*.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Bringing It All Together (p. 49)

- If you have individual consumption and perceptions data, please complete the prompts. You must justify your responses with the data.
- Put the data to use.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Data Availability Summary (p. 48)

- If you **do not have data/incomplete data**, your SPF SIG Coalition must decide:
  - We will collect the data as part of the needs assessment process (NOW)
  - We will collect baseline NOMs data prior to implementation (LATER – but **BEFORE implementation** – this will be the **FIRST** step of our strategic plan). **Per CSAP, no sub-recipient can begin implementation until baseline data collection has occurred.**

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Planning to Collect Data

- Work with your OSET evaluator for technical assistance:
  - Instrument: ALL INSTRUMENTS MUST BE APPROVED BY OSET.
  - Sampling Plan
  - Deployment
  - Analysis
- The expectation is not for this first round of data collection to be perfect.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### ...and Continuing to Collect Data

- Data collection to be *systematic* and *sustainable*.
- You will be required to collect the data annually for the life of the SPF SIG, with the expectation that the data collection will continue beyond the life of the SPF SIG.
- How can we institutionalize the collection of prevention data for 18-25 year olds in our community – and thus our state?

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### Using the Web Form to Submit Your Needs Assessment to OSET

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

### General Guidance

- E-mail to project director/coordinator contains link to Individual Level web form
- **Before** entering web form, complete the entire Individual Level section.
- You may cut and paste from the Word version or type your information directly into the web form.
- Once you submit your web form you will **NOT** be able to reenter that form.

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**Web Form**

[Needs Assessment Guidebook – Individual Level](#)

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**Questions . . .**

- About the Needs Assessment Guidebook or the needs assessment process
  - Contact your OSET Evaluator
- About trainings related to needs assessment
  - Contact your OSET Evaluator, Global Insight, and your ODADAS regional coordinator
- About using the web forms to submit your information
  - Contact Nicole Yandell

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---

**Thank you**

NEEDS ASSESSMENT GUIDEBOOK OHIO'S STRATEGIC PREVENTION FRAMEWORK – STATE INCENTIVE GRANT (SPF SIG)

---

---

---

---

---

---

---

---