

SPF-SIG Committee Meeting Minutes
June 10, 2010, 12:00 p.m. – 2:00 p.m.

Location: Ohio Department of Transportation, 1980 W. Broad St, Room GB, Columbus, Ohio

Telephone conference and members attending in person

Members Present:

Angela Cornelius Dawson
Dawn Thomas
Mike Coyne
Kathie Chaffee
LTC David Seitz
Robert Kasperzak
Jan Stine

Ruth Satterfield
Nick Martt
Elaine Georgas
Yvonne Jordan
Rod Woods
Robert Smedley

Sandy Starr
Beverly Cooper
Patricia Harmon
Michael Langford
John Bohley
Wendy Hunter Vaughn

Members Absent:

Phil Atkins
Janet Chandler
Stacey Gibson
Greg Jefferson
Frank Porter
Cathy Sperling

Leslie Brower
Kathy Coate-Ortiz
Tonia Gray
Terry Koons
Carlos Ramos
Mollie Stevens

Brad Williams
Sgt Cheryl Danielson
Janet Groome
Sarah Ndiangui
Mary Lou Rush
Eloise Traina

Welcome:

Ruth Satterfield welcomed everyone and conducted a roll call.

The Agenda was discussed:

We will continue our conversation regarding development of strategic plan.

There were revisions and additions you requested to Section 3.1. Pages 28 through 32 were added with additional information.

We will discuss selection criteria for our sub-recipients grants.

Minutes:

Minutes from 5/12/10 were approved as revised.

Minutes from 5/28/10 were approved as written.

Discussion:

Ruth gave a report about the National SPF SIG meeting she recently attended. She said she will send the Committee a brief report giving some highlights of the different things they learned.

Strategic Planning:

Ruth asked the Committee if they received the addition to the Strategic Plan Section 1.3 and said that pages 28 to 32 are the response to the questions that were brought forward in the past and last meeting.

Selection Criteria for Ohio:

Ruth discussed the realities of the SEOW data and that the data available had some gaps.

New data was presented and discussed. A PowerPoint was sent to the Committee.

The geographical location was discussed, and the agreement to make sure the five regions that ODADAS uses should have some representation from each of those regions was reviewed and affirmed by the Committee.

How to address the issues of the diversity of the population and how to ensure that points for building capacity are provided that are culturally competent and culturally relevant to the diverse populations was discussed. The Committee was requested to provide recommendations of the areas they find most important for scoring for valid selection criteria.

Ruth told the Committee that Section 2 of the Assessment of the Current System will be sent to them for their review although it is only about 90 percent complete. The other 10 percent will be completed shortly and will be sent to you.

The issue of inclusion of urban, suburban, and rural populations was discussed.

Ruth asked the Committee to discuss how to demonstrate the population trend change over the life of the grant and to consider the following:

- (1) Those most likely to demonstrate change over the life of the grant.
- (2) Those with the least resources that they have a high need.
- (3) Those with the strongest infrastructure to make progress more quickly.

Conclusion: Consider some level of readiness ; not going to count out people who have the potential to get to the readiness stage and make some higher level changes as they move through the whole process.

The likelihood of sustainability beyond the current grant period to choose the sub-recipients was discussed.

Closing:

Ruth asked the Committee to continue thinking about these issues to come up with a set of recommendations on selection criteria; what we will consider as priorities for selection; and the pieces we are taking into consideration within the grant application.

The need to come together face-to-face and make the decisions was discussed.

Suggested date and time: July 14, 2010, from 10:00 a.m. to 1 p.m. (Place to be determined.)

No call in options.

Next Meeting:

June 24, 2010, 10:00 a.m. to 12:00 p.m., Room GA, Department of Transportation, Room GA, call-in option is available (call-in instructions are the same as for today's meeting)

DRAFT