

**SPF SIG Advisory Committee- DRAFT**  
**October 16, 2013, Meeting Minutes**  
**Telephone Conference Call**  
**10:00 a.m. to 11:00 a.m.**  
**Committee Members**

**Present**

Kathie Chaffee  
Judi Moseley  
Nicholas Martt

Stacey Gibson  
Dawn Thomas  
Jackie Pollard

Elaine Georgas

**Not Present**

Brad Williams  
Kameisha Bennett  
Terry Koons  
Mollie Stevens  
Robert Smedley  
Sgt. Cheryl Danielson  
Ellie Jazi  
Janet Groome

Eloise Traina  
Orman Hall  
Michael Langford  
Phil Atkins  
Sanford Starr  
Tammy Collins  
Greg Jefferson

Lyman Montgomery  
Eloise Traina  
Eric Wolf  
Marcie Seidel  
John Boley  
Janet Groome

**Guests:**

Nicole Yandell

Holly Raffle

Tracee Garrett

**Welcome**

Dawn welcomed the committee members to the conference call. Dawn took attendance and then asked the committee to review the meeting minutes from the August 14, 2013 meeting. Judi Moseley made a motion for the minutes to be approved as written and Jackie Pollard seconded the motion. The minutes from 8/14/13 meeting were accepted as written.

**Training Updates**

Tracee Garrett gave an update on training. She mentioned that Global Insight has been pretty busy lately and are in the process of providing technical assistance to the sub-recipient communities as they tape their logic model webinar presentations. The training team has been focusing on providing resources for sustainability. Tracee also discussed the Media/Marketing Strategies Webinar Series is in-depth has been well received. This training is currently on the SPF website. She also mentioned that they are in the process of finalizing the Cultural Competence document and guidelines and are planning to do a webinar sometime next year. The migration of the Ohio SPF website from ODADAS to OhioMHAS is currently happening and hopefully will be completed by January 2014.

**SEOW Updates**

Nick Martt was unable to provide an update due to a schedule conflict.

**SPF SIG Sub-Recipient Update**

Dr. Holly Raffle provided an update on the status of Ohio's SPF SIG sub-recipient communities. She mentioned that Ohio currently has 12 communities with approved Needs Assessments and 1 community is in the revision stage (Mahoning County). There are currently 4 sub-recipient communities that are

continuing to work the SPF for a specific sub-target population. Fairfield originally had 2 sub-target populations but based on data and resources have decided not to pursue them both.

Dr. Raffle also discussed the community logic model process. There are currently 11/13 approved community logic models. Stark and Mahoning County have yet to be approved. There are 5/13 strategic plans approved and this portion has been more difficult because of the target population selected. Communities have discovered that once a solid needs assessment has been approved the logic model and strategic plan process becomes more straight-forward. Detailed information on the status of Ohio's sub-recipient communities can be found in the OSET Update 10/16/13 (see attached)

### **SPF SIG EBP Workgroup**

Dr. Holly Raffle provided an update on the SPF EBP Workgroup. The SPF EBP Workgroup has continued meeting monthly and is truly committed to reviewing the logic models and strategic plans. The sub-recipients had a slightly difficult time accepting feedback from the first round of Community Logic Model reviews, however it was constructive and the communities have a better understanding of how to create logic models. Many of the strategic plans have received feedback as well and this process is moving along well. The EBP Workgroup plans to sustain beyond the SPF as a standing committee to assist communities in implementing the most effective evidence-based programs. As such the Ohio Youth Led Prevention Network (OYLPN) has asked the EBP to review their Youth Led Toolkit for strengths and recommendations. A portion of the EBP has created a small sub-committee to review this work and provide feedback to the OYLPN.

### **Alcohol Edu**

The IHE have monthly sustainability conference calls. The last call was on October 14<sup>th</sup> and there were 3 guest speakers (Carthage, John Carroll & Ohio University). The IHEs have organized a smaller group and have additional conference calls to discuss the possibility of negotiating a shared services agreement with a vendor to provide prevention services on their campuses. The next sustainability conference call is scheduled for November 4<sup>th</sup>. These calls will be held monthly to look at ways to strategically keep AlcoholEdu and/or some type of individual level AOD prevention programming on campus.

### **SPF SIG Sub-Recipient Updates**

There were 2 sub-recipient communities that were invited to participate on the SPF Advisory Committee Conference Call to share their experiences and lessons learned with the SPF process thus far. Here are a few key points

#### **Columbiana County – Allison Harrison**

Target population is 19-25 year olds in county

Focus is alcohol (dropped the sub-target based on data and resources)

Completed Tri-Ethnic Survey as part of Community Readiness

Lots of participation from the community including ; judges, probation officers, ministers, etc.

Determined they were in pre-planning stage (clear recognition of problem & something should be done)

Needs Assessment was a lot of work for them

Partnered with JFS and did focus groups at Kent State

#### **Franklin County – Craig Comedy and Nettie Ferguson**

Target population is 18-25 year old African Americans in 5 target zip codes

SPF is very new and different process especially with the ADAMH Board being involved

Completed the MIPH Community Readiness Survey

They have built a strong coalition with lots of

### **Additional Committee Updates**

Elaine Georgas posed a question regarding the due date for logic models. Dawn Thomas and Dr. Raffle both responded that each community has a different due date based on when their Needs Assessment has been completed and approved. Both Dawn and Dr. Raffle stressed the importance of getting the logic models approved within the next few weeks so they could be presented at the next EBP committee meeting on September 6<sup>th</sup>.

### **Next Meeting**

It was determined to move forward with the next committee meeting of December 18<sup>th</sup>. Details and logistics will be sent in an email at a later date.