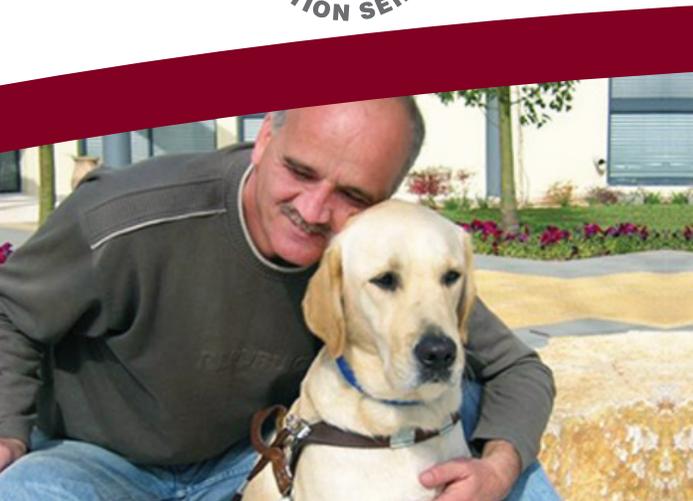


What is RSS?

Residential State Supplement (RSS) is Ohio's Optional State Supplementation program that provides financial assistance to adults who have increased needs due to a disability that is not severe enough to require long term care in an institution, such as a nursing home or hospital. Individuals use RSS, which supplements their income, to pay for accommodations, supervision and personal care services at eligible living arrangements in the community.

The Ohio Department of Mental Health and Addiction Services (OhioMHAS) administers RSS and determines Non-Financial Eligibility. OhioMHAS collaborates with County Department of Job & Family Services (CDJFS) offices statewide, which are responsible for determining Financial Eligibility of individuals seeking enrollment in the program.

FIND MORE INFORMATION ABOUT RSS AT
<http://mha.ohio.gov/RSS>



When Should I Contact My Local CDJFS Office?

Your County Department of Job & Family Services (CDJFS) office completes the Financial Eligibility determination for RSS, including the amount of your cash benefit. You are responsible for contacting CDJFS:

- within ten (10) days of any change of status, such as a move to a new location, a change in income, or if you have updated information for your Representative Payee or Legal Guardian.*
- when you have questions about your financial eligibility for RSS, including changes in income and the amount of your RSS benefit; and
- if you want to have RSS payments direct-deposited into your or your representative payee/legal guardian's bank account.

When Should I Contact OhioMHAS?

OhioMHAS is responsible for administering the RSS Program, including completing the Non-Financial Eligibility determination. Call the department toll-free at (855) 777-6364 or send an email to RSS@mha.ohio.gov;

- if you are moving to a new eligible living arrangement, or you have questions about whether a potential home is an eligible living arrangement for RSS;
- if you are admitted to a nursing home or hospital to be placed on Bed Hold status, which allows you to continue receiving RSS benefits for up to 90 days; and
- if you are moving to more independent housing and need to disenroll from RSS.



WELCOME TO THE Residential State Supplement (RSS) Program

RSS assists people with disabilities
to live in the community



What Should I Expect Now That I Am Enrolled in RSS?

Once you are enrolled in RSS, you should receive your first RSS benefit within one month of moving into your eligible community residence.

You will receive a check in the mail monthly, unless you prefer to have the RSS benefit directly deposited into your bank account. Please contact your local CDJFS office to make arrangements for electronic funds transfers.

If you or your representative payee/legal guardian do not receive your RSS benefit as expected, please contact your local CDJFS office directly.

What Are My Responsibilities to Remain in The Program?

You must:

- live in an eligible living arrangement in the community and report all address changes.
- contact the County Department of Job and Family Services (CDJFS) office within ten (10) days of any changes of status, including changes in income, changes in address, or updated information for your Representative Payee or Legal Guardian.*
- provide OhioMHAS and your local CDJFS office any information requested to determine continued enrollment.

* This list includes, but is not limited to those items stated.



What Is My Monthly Allowable Fee (or “Rent”)?

The Allowable Fee is what you pay the home operator with your RSS benefit and other income, such as Social Security, SSI, and SSDI.

The amount of the Allowable Fee is determined by the type of Living Arrangement where you reside and covers Accommodations, Supervision and Personal Care Services.

- Adult Family and Foster Homes may charge up to \$774/month.
- Adult Group Homes and Residential Care Facilities/Assisted Living may charge up to \$877/month.

What Are The Home Operator’s Responsibilities?*

The Home Operator must:

- provide Accommodations, Supervision and Personal Care Services to all residents;
- accept the Allowable Fee as payment in full for the services listed above;

- provide a written Resident Agreement with each resident before he or she moves into the home that includes any ancillary fees for additional services; and
- if serving a resident with mental illness, work with the local mental health provider to develop a Mental Health Plan for Care.

What If I Am No Longer Enrolled in RSS and I Still Receive a Payment?

You and/or your Representative Payee/Legal Guardian are responsible for returning any RSS funds received following your date of disenrollment.

Please write the check(s) as payable to “Ohio Treasurer of State.” In the memo portion of the check, include your **Full Name**, **Social Security Number**, and the **Dates** that the returned RSS payment covers.

Mail the returned RSS payment(s) to:

ODJFS/Office of Fiscal Services
P.O. Box 182367
Columbus, OH 43218-2367