

Ohio | Department of Medicaid

John R. Kasich, Governor
John B. McCarthy, Director

Long-Term Care Services and Supports Transmittal Letter (LTCSSSTL) 14-12

TO: Director, Ohio Department of Aging
Director, Ohio Department of Developmental Disabilities
Director, Ohio Department of Mental Health and Addiction Services
Providers, ODM-Administered Home and Community-Based Services
Case Managers and Administrators, CareStar, CareSource, Council on Aging
Statewide Provider Oversight Contractor, Public Consulting Group Inc. (PCG)
Directors, County Departments of Job and Family Services
Directors, Area Agencies on Aging
Directors, Centers for Independent Living
Super Intendants, County Boards of Developmental Disabilities
Ohio Long Term Care Ombudsmen
Chairperson, Ohio Olmstead Task Force
President/CEO, Ohio Council for Home Care and Hospice
President/CEO, Midwest Care Alliance
Ohio Hospital Association
Academy of Senior Health Sciences, Inc.
Ohio Health Care Association
Leading Age Ohio

FROM: John B. McCarthy, Director *JBM*

SUBJECT: Preadmission Screening and Resident Review (PASRR) Automated Process

DATE: October 29, 2014

Preadmission Screening and Resident Review (PASRR) is a mandate of the OBRA 1987 Nursing Home Reform Act. PASRR provisions are contained in section 1919(e)(7) of the Social Security Act. The regulations prohibit a nursing facility from accepting a new applicant, or retaining a resident with Serious Mental Illness or Developmental Disabilities unless the individual requires the level of services provided by the nursing facility. The intent of PASRR is to allow individuals to reside in the least restrictive setting possible while having their long-term services and supports needs met.

Some individuals may meet the criteria to be admitted into a nursing facility under the hospital exemption provision as defined in rule 5160-3-15, entitled "Preadmission screening and resident review (PASRR) definitions." Currently, the discharging hospital may request a hospital exemption by submitting the ODM 7000 "Hospital Exemption from Preadmission Screening Notification" form. Beginning in May, 2011, hospitals were also provided the option to submit the ODM 7000 via an

electronic system called the Hospital Exemption Notification System (HENS). This is a secure web-based system maintained by the Ohio Department of Aging (ODA).

Beginning December 1, 2014, submitters of PAS-ID and Resident Review forms (ODM 3622) will have the option to also submit the ODM 3622 electronically via HENS. The web address for HENS is <https://www.HENS.aging.ohio.gov>. Information about the changes to HENS, user guides and training modules for the new version of the HENS system are available in the HELP section of the HENS web site. User guides and training modules will be available on the HENS web site beginning November 1, 2014. System users should consult the tools available in the help section of the HENS web site to be prepared for changes to the system that will take place effective December 1, 2014.

In addition, the Ohio Department of Medicaid (ODM) has revised rules 5160-3-15 and 5160-3-15.1 of the Administrative Code pertaining to the PASRR process. **Effective April 1, 2015, the discharging hospital shall submit any request for hospital exemption electronically through HENS.** Any requests for an exception to the automated process must be submitted to the PASSPORT Administrative Agency (PAA) for approval.

HENS will send the ODM 7000 or ODM 3622 form electronically to the appropriate entities that are required to receive it. When the form is created in HENS, the requirement to obtain the physician's signature and date on the actual form is not applicable and is not required. In lieu of this, the hospital staff person creating the form in HENS must attest that the documentation substantiating the required certification exists and has been signed and dated by the physician.

ODM would like to encourage hospitals and nursing facilities to utilize HENS when submitting any PASRR forms. This automated process will be more efficient and timely than using the paper process.

Questions:

Questions about this LTCSSSTL should be addressed to:

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