

## TRAINING EVALUATION

Please complete the following before leaving the training session

Title of Training	Location	Date
Topic Area		

Rate the following

<b>Instructor:</b>	<b>Poor</b>	<b>Fair</b>	<b>Good</b>	<b>Excellent</b>
<i>Knowledge of Topic:</i> How well did the trainer(s) know and understand the concepts and issues of the topic area?				
<i>Responsiveness to Group:</i> How well did the trainer(s) relate to the group, answer questions, and respond to concerns?				
<i>Ability to Relate Training to Practice:</i> How well did the trainer(s) relate to the group members and apply course content and knowledge to practice?				
<i>Method of presentation:</i> How well did the trainer use methods of presentation best suited to content (i.e., lecture, discussion, exercises, audiovisuals, and handouts)?				
<b>Meeting Learning Objectives -</b>	<b>Poor</b>	<b>Fair</b>	<b>Good</b>	<b>Excellent</b>
✓ The stated objectives were met in this session				
✓ My personal objectives were met in this session				
✓				
✓				
✓				
What was your level of understanding of this topic prior to the training?				
What is your level of understanding now?				
How well did the content of the training address cultural issues and issues of diversity?				
What did you consider most effective about this program?				
What did you consider the least effective about this program?				
Please list 2 things you learned today that you plan to use as a result of this session				

Name of Trainee	Title/Discipline
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**Comments and suggestions are welcome (use reverse side if necessary)**