

Outcomes Extract Explanation Documentation

- I. Schedule
 - a. Produced monthly – the first Wednesday of the month
 - i. It will include all records received through Monday of that same week.
- II. Reminders
 - a. The latest production databases are utilized
 - b. Program compares the production databases to the member extract file to ensure all records that can be distributed are.
 - i. Caveat – if there is no span in the member extract for that member’s administration date – that record will be dropped.
 - c. The company code will be determined by the location of the provider by doing a comparison to the PROVF file in Diamond.
 - i. This is necessary since company code is missing in many cases.
 - d. This is a cumulative extract – meaning it will include everything from the time the Outcomes Production Processing system went live on May 20, 2002 through to the Monday of the week the extracts are created.
 - e. The files need to be removed from the FTP site (MHHUB Server) within 30 days.
 - f. The designated Outcomes Staff at the Board will be notified via e-mail when the extract files are ready to be picked up. Once they receive notification they will need to contact the person at their Board who can log into the FTP site and retrieve the files for them. If you need to add people to the e-mail list, please notify the Outcomes Support Team via e-mail at outcome@mh.state.oh.us.
- III. Files to be Generated
 - a. Each board may receive up to eight (8) zipped files
 - i. Naming convention: ocMONDD.IN.groupBBB.gz
 - 1. MONDD is equal to the month and day of the Monday of the same week (i.e. zipped files created on May 25 thus MONDD is equal to may23)
 - 2. IN is equal to the instrument number (10, 11, 20, etc.)
 - 3. BBB is equal to the board number and type designation (i.e., 25b)
- IV. File Structures
 - a. The file structure for each file can be found in the document Outcomes_Extract_Structure.xls.
 - b. This is an Excel document with eight (8) sheets in the document, one for each instrument labeled accordingly.
 - c. The structure of the zipped files are exactly as you submit your production files with the exception of three (3) fields added at the end of each.
 - i. Added fields are:
 - 1. insert_dt – the date the record was inserted into the database
 - 2. update_dt – the date the record was updated in the database (may be missing)
 - 3. f2r – the file name the record was submitted in