



GRANT INFORMATION FOR APPLICANTS (GIFA)

Prevention, Treatment, Research, Advocacy, Best/Promising
Practices, Collaboration/Partnership, Conference and
Training, Conference Training Seminar Event

SFY 2015

**Ohio Department of Mental Health & Addiction Services (OhioMHAS)
SFY 2015 Grant Information for Applicants**

Mission

The mission of the Ohio Department of Mental Health and Addiction Services (OhioMHAS) is to provide statewide leadership of a high-quality mental health and addiction prevention, treatment and recovery system that is effective and valued by all Ohioans.

Vision

OhioMHAS will be a national leader in implementing a comprehensive, accessible, and quality-focused system of addiction and mental health care and wellness for all Ohio citizens.

Introduction

The State Fiscal Year (SFY) 2015 Grant Information for Applicants (GIFA) provides applicants for continuation grants with the requirements for the SFY 2015 grant application and sets forth the process by which grant applications will be submitted and reviewed. The SFY 2015 grant application will cover a one-year period, from July 1, 2014 through June 30, 2015.

Availability of Funding

Funding will depend on the availability of the state and federal funds for SFY 2015. Granted amounts will be provided in the Notice of Sub-Award (NOSA) for each individual award. In the event that state and/or federal funds are modified during the SFY2015, the Department will provide information for any budget modifications to the NOSA amount as soon as practicable after a change in availability of funds.

Eligible Applicants

Applications will be accepted only from public and private non-profit organizations that are currently funded to provide one or more of the following services: prevention, treatment services, recovery support, advocacy, research, best/promising practice dissemination, and evidence-based practice service coordination.

Grant Application Process

For the SFY 2015 applications, current funded addiction treatment and recovery, prevention and mental health grantees are to submit their applications electronically via the Online Grant Application (OLGA) system, Proving Ohio's Prevention Success (POPS) system or via email as indicated. Applications other than those submitted through OLGA or POPS are to be submitted via email only. The SFY 2015 GFA Grant Application process begins Friday, May 16, 2014. The deadline for submission is 5:00PM Tuesday, on June 10, 2014.

Technical Assistance

Technical assistance is available for the Grant Application Process. Contact your project lead for programmatic guidance, or the Grants Coordinator for fiscal or business related questions. Please see the attached Contact list for the appropriate program and fiscal contacts. For system related program (OLGA or POPS) questions or concerns, contact the Help Desk at mhahelpdesk@mha.ohio.gov. A live webinar will be recorded, and available for review.

Submission Deadline

All the components of the funding application must be completed and received at OhioMHAS by 5:00 P.M. on June 10, 2014 in order to meet the requirements for submission.

Once a Funding Application is complete and approved by OhioMHAS, a NOSA will be released.

Restrictions

Grant funds may not be used for: inpatient services cash payments to recipients of services, financial assistance to any entity other than a public or nonprofit entity, vehicle purchase, capital improvement, construction, research, prohibited lobbying activities, professional or credentialing fees, (unless otherwise preapproved), licenses, fines, penalties, match for other federal funds, or to supplant existing funds for staff or programs. Vehicle lease is permissible with pre-approval from OhioMHAS prior to signing the lease agreement.

Special Requirements

Special requirements will be indicated in the application for specific program areas, if applicable.

Grant Review and Receipt Schedule

To be considered for funding, applicants must complete and submit the application via the required method by 5:00 P.M. on June 10, 2014. **Any application submitted after 5:00 P.M. on June 10, 2014 will not be accepted.** No hard copies or facsimile copies of applications will be accepted.

Review and Receipt Schedule: the proposed timeline is as follows:

Schedule	Process
May 16, 2014	Notice to the Field Proposed Grant Awards & Grant Process Begins for Applicants
May 21, 2014	Live Webinar scheduled. The Webinar will be Recorded and Available on Demand Throughout the Grant Process
June 10, 2014	Grant Applications Electronic Submission to OhioMHAS via OLGA, POPS or Email as Instructed by 5:00 P.M.

June 11 - 27, 2014	Review and Feedback by OhioMHAS Project Leads
June 20, 2014	ADAMHS/CMH/ADAS Boards Review/Comment Form due to OhioMHAS by 5:00PM
June 30, 2014	2014 NOSAs transmitted to approved applicants and respective Boards.
July 1, 2014	SFY 2015 Funding Period Begins

ADAMHS/ADAS/CMH Board Comments

Boards will be notified of all grants proposed to be awarded in their service districts. Applicants must print and provide a copy of their Prevention and Treatment MH Funding Application to the Board by the close of business (5:00PM) on June 10, 2014. The Board may then submit the Board Review/Comment form to OhioMHAS by the close of business (5:00 PM) on June 20, 2014 via the email address below. Please see the enclosed Board Review/Comment Form, or email comments to:

fundingapplication15@mha.ohio.gov

Webinar

A live Webinar is scheduled on May 21, 2014 from 1:00 pm to 2:30 pm. This webinar will provide grant applicants information on the process related to grant applications for SFY 2015, and also provide information on how grant applications will be submitted, reviewed and funded. This live event will benefit OhioMHAS applicants, as well as any staff new to the process. All are invited to attend as a review.

To join this Webinar, you will have two options:

1. Log on to: <https://www2.gotowebinar.com/register/548163970>

You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended. There will be an option for you to submit written questions to the panel.

Or,

2. You may select "Use Telephone" after joining the Webinar.
Dial +1 (646) 307-1719
Access Code: 453-670-473
Audio PIN: Shown after joining the webinar
Webinar ID: 548-163-970

After May 21, the recorded Webinar and FAQ, as well as additional Information and forms will be posted on OhioMHAS Grant Web page:
<http://mha.ohio.gov/Default.aspx?tabid=500>.

Grant Application Review and Approval

All grant applications will be reviewed by OhioMHAS for completeness and compliance with guidelines. OhioMHAS will approve the Application or return for edits. Once any required changes have been made, the applicant will submit the revised application to OhioMHAS.

A NOSA will be released for approved applications.

Reporting Requirements

As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from grantees. This information and data is outlined in the Reporting Requirements which will be distributed with all NOSAs. These Reporting Requirements also will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and progress reports, will be reviewed by OhioMHAS Staff. Failure to comply with Reporting Requirements will result in further action by OhioMHAS.

Attachments:

The following attachments are available at the following link: OhioMHAS Grant Web page: <http://mha.ohio.gov/Default.aspx?tabid=500>.

- Project Lead Directory
- Assurances and Agreements
- Board Review Comment Form
- Program Definitions
- Prevention Continuum of Care Taxonomy
- Budget by Line Item
- Budget Narrative
- Budget Definitions
- Performance Measurement Worksheets (PMWs)