

John R. Kasich, Governor  
Mary Taylor, Lieutenant Governor  
Orman Hall, Director

**DATE:** April 5, 2013

**TO:** ADAMHS/ADAS Board Executive Directors  
ODADAS Currently Funded Prevention Grantees

**FROM:** Orman Hall, Director

**SUBJECT:** SFY 2014 Prevention (GFA)

The Ohio Department of Alcohol and Drug Addiction Services (ODADAS) is pleased to announce that the State Fiscal Year (SFY) 2014 Guidance for Applicants (GFA) for Prevention is available for currently funded grant recipients. This current grant application will cover a one-year period from July 1, 2013 through June 30, 2014 (SFY 2014). In SFY 2014, all ODADAS prevention grantees will submit application requirements electronically via the Proving Ohio's Prevention Success (POPS) system. POPS will be available for the SFY 2014 GFA Grant Application submission beginning Friday, April 5, 2013. Applicants will access POPS through the portal utilizing the same user name and password and are required to complete the following system for each SFY 2014 Prevention grant application:

1. Prevention Services Plan
2. Grant Signature page (uploaded into system)

Applicants can apply for no more than the final amount awarded during SFY 2013. Funds for these grants are based on an estimate of state and federal funds for SFY 2014 and will not be finalized until the approval of the biennial budget. Should funding be reduced below the estimated level, the amount of funds available for the grant may be reduced or terminated by ODADAS per written notice to the applicant.

Paper copies of the GFA application **will not** be sent to each currently funded program. To access the SFY 2014 GFA Prevention documents, go to [www.odadas.ohio.gov](http://www.odadas.ohio.gov) "Services," "Fiscal" followed by "Grant Guidance," and select "SFY 2014 Guidance for Applicants and Documentation."

To be considered for funding, applicants must complete and submit the Prevention application via POPS by 5:00 P.M. on May 3, 2013. **Any application submitted after 5:00 P.M. on May 3, 2013 will not be accepted.** No paper, email, or facsimile copies of applications will be accepted.

All applicants (except direct-funded agencies) must submit a copy of their application to their local ADAMHS/ADAS Board for completion of the SFY 2013 Board Review/Comment Form. Applicants are advised to contact their respective Board for deadlines. The Board will submit the form with original signatures to ODADAS **by 5:00 P.M. on May 10, 2013.**

Ohio Administrative Code section 3793:6-1-01, authorizes the Ohio Department of Alcohol and Drug Addiction Services to withhold from a Board or an alcohol and drug addiction program all or part of the state and federal funds allocated or granted by the Department for a specific program for any of the following:

- (1) Failure of the program to comply with rules adopted by the Department,
- (2) Failure of the program to comply with provisions of state or federal law, including federal regulations.

All ODADAS grant funded programs will receive their funds on a grant distribution basis. Board funded agencies are funded by ODADAS through the ADAMHS/ADAS Boards while direct funded agencies will receive their funds from ODADAS. A grant distribution basis provides sufficient funds for approved allowable costs that are necessary to the operation of an agency to carry out the program's services. State funds will be distributed on a quarterly basis. Federal funds must be requested through the draw down process based on actual expenditures incurred, plus a projection of expenditures not to exceed 30 days.

During the GFA application process, please contact your Prevention Program Specialist for programmatic questions or contact the Grants Coordinator for fiscal and business related questions. A list of these contacts is available in the SFY 2014 Prevention GFA Enclosures under ODADAS Contacts.

- c: Executive Directors, AOD related Associations
  - Senior Staff
  - Beverly Hoskinson
  - Molly Stone
  - Mei King
  - ODADAS Prevention Program Specialists