



Promoting wellness and recovery

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**To:** Adult Care Facility Owners

**Contact(s):**

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**Subject: Adult Care Facility Critical Repair Funding Award**

The Ohio Department of Mental Health and Addiction Services (MHAS) is pleased to announce that, due to the success of the 2011-2012 Adult Care Facility Critical Repair Grant, the Ohio Housing Finance Agency (OHFA) approved an amount of \$320K from the Ohio Housing Trust Fund to provide additional funding for critical repairs for eligible licensed Adult Care Facilities.

The intent for use of the funds is to assist ACFs in making critical repairs needed to maintain their structural integrity and habitability. Based upon site visits made during the first round of funding, MHAS has decided to continue the same five categories that may be addressed to preserve the safety and longevity of the facility:

1. structural defects;
2. heating and plumbing defects;
3. electrical hazards;
4. safety features, and;
5. remediation of friable asbestos, radon, lead paint, or mold.

Eligible ACF owners can apply for amounts ranging from \$1,500 to \$10,000 for each eligible facility. Pre-applications that fit within these categories and meet eligibility requirements will be reviewed and prioritized for funding consideration.

**Pre-applications MUST be received by 5pm on October 30, 2013 to be considered for funding.**

The Department will be offering regional technical assistance sessions to review the funding opportunity, pre-application requirements and answer questions. Attendance at these technical assistance sessions will help applicants understand program requirements and how to complete the pre-application. If you are interested in attending one of the sessions, pre-Registration is NOT required. Please see attached for details of the technical assistance sessions, scheduled as set forth below.

**Pre- application Due Date:**

**All pre-applications must be received by the Ohio Department of Mental Health and Addiction Services no later than 5:00 p.m. on October 30, 2013.** Incomplete or late submissions will not be considered. The risk of delay or failure of delivery rests with the applicant.

All pre-applications must be submitted utilizing the Pre-Application form included with the Funding Announcement. All information must be filled out on the form, including a description of the problem and work needed to address the problem, as well as priority ranking of projects. Cost estimates for each item and pictures and/or lab or test results documenting the need for repair must be properly labeled and included with the pre-application at time of submission. MHAS **will not** accept attachments after a pre-application has been submitted. Pre-applications must have applicant's signature at time of submission. All work must be completed no later than **June 30, 2014**. All requests for funding disbursement and associated documentation must be submitted to MHAS no later than **July 15, 2014**.

Pre-applications may be submitted by hand delivery, via US mail or courier, or electronically via e-mail to:

**Arthur Wills, Administrative Professional  
Ohio Department of Mental Health and Addiction Services  
Bureau of Capital Planning and Management  
30 E. Broad St., #1160  
Columbus, OH 43215-3430**

**E-mail: [Arthur.Wills@mha.ohio.gov](mailto:Arthur.Wills@mha.ohio.gov)  
FAX: 614-644-5621**

Attachments:

Funding Announcement: 1) MHAS Funding Available for Critical Repairs to Adult Care Facilities Licensed by the Ohio Department of Mental Health and Addiction Services;  
2) Adult Care Facility Critical Repair Funding Pre-Application Instructions; and 3) Pre-Application

The funding announcement, guidelines and pre-application will also be posted on also posted on the MHA website: <http://mha.ohio.gov/supports/housing/news>

Cc: Terry Russell, Ohio Adult Care Facilities Association  
Doris Jacobs, Services to Adult Care Homes  
Cheri Walter, OACHBA

